

Managing change

Location

Onsite

Duration

Six hours

Price

TBA on proposal

No. delegates

TBA

Please note certificates of attendance or accreditation will be issued on receipt of payment and attendance.

Who should attend?

This programme is suitable for anyone in the organisation who is required to participate in, or lead, a change initiative of any kind. Other employees may attend at their manager's discretion.

Aim

- Become effective in planning and implementing change
- Be competent in building and delivering effective communication strategies
- Gain an understanding of the role that training; coaching and sponsorship play in the change process

Objectives

- Introduce participants to the eight-step change process with reference to the best selling publication 'Our Iceberg is Melting'
- Identify the four stages of the emotional impact of change.
- Better understanding of how organisations are impacted by change, especially through its transitory phases
- Enable participants to undertake stakeholder management in a way that galvanizes change and attracts followers

Overview

The only constant in today's corporate world is change and the ability to deal with change as it occurs is, for every member of staff, a key skill. Part of this is an understanding of the need to 'let go' of the current state and to look forward to the positives that any change is intended to bring. This is where leading the change comes in. By a combination of proven change theory, case study based workshops and a practical package of tools and templates, participants will be equipped with the resources required to become effective change agents. In addition, leading the change provides a framework that will add greatly to staff morale and help deliver positive business outcomes.

**FOR FURTHER DETAILS PLEASE CONTACT ANNEKA THOMSON ON 03450 570 042 OR
ANNEKA.THOMSON@BUILDERS.ORG.UK**

TERMS & CONDITIONS - All places are allocated on a first come first served basis. Completion and return of a booking form will hold a provisional booking for seven days. Bookings will only be confirmed on receipt of full payment. Payment must be received 14 days prior to event date. On receipt of payment; confirmation of booking together with course information and VAT receipts will be issued by the course administrator. NFB Training reserves the right to alter trainers, timing and venue of the course for reasons beyond their control. NFB Training are constantly updating and improving course content and reserves the right to alter any of the course's content without prior notice.

CANCELLATIONS - Refunds (less an administrative fee of 30%) will be made for cancellations received in writing more than 10 working days prior to the event. No refund is available for cancellations made within the 10 working days prior to the event. Delegates may be substituted in order to avoid cancellation at any time prior to the event. There will be no charge if a substitute person wishes to replace the original delegate. Please inform the course administrator of any change to the original booking. The NFB shall make every effort to avoid the cancellation or rescheduling of an event. However we reserve the right to cancel an event at any time and, should the need arise, the NFB shall endeavour to provide attendees notice in good time and refund or reallocate any payments made in respect of the event. The NFB cannot accept liability for expenses or any other losses relating to costs or time to the delegate or their company